

Application for Minor Variance or Permission

under The Planning Act, R.S.O. 1990 c.P.13, as amended



Township of Puslinch

7404 Wellington Road 34
R.R. #3 Guelph, ON N1H 6H9
Tel: (519) 763-1226
Fax: (519) 763-5846

General Information

Application Fee Received: _____
Date Fee Received: _____
Date Application Filed: _____

File No. _____

1. Applicant Information

❖ Registered Owners Name(s): _____
Address _____
E-mail address _____
Tel. No. Home _____ Work _____ Fax _____

❖ Applicant (Agent) Name(s): _____
Address _____
Tel. No. Home _____ Work _____ Fax _____

❖ Name, address and phone number of all persons having any mortgages, charges or encumbrances on the property:

Send correspondence to: Owner Agent Other _____

❖ 2. Provide a description of the "entire" property:

Municipal Address _____
Concession _____ Lot _____ Registered Plan No. _____
Area _____ ha _____ m _____ m
_____ ac _____ ft _____ ft
Width of Road Allowance (if known): _____

3. What is the access to the subject property?

Provincial Highway Continually maintained municipal road Right-of-way
 Other (please specify): _____ Seasonally maintained municipal road Water access

❖ 4. If access is by water only, please describe the parking and docking facilities used or to be used and the approximate distance of these facilities from subject land to the nearest public road.

❖ 5. What is the current Official Plan and Zoning status?

Official Plan Designation: _____
Zoning: _____

Existing and Proposed Services

❖ 6. Indicate the applicable water supply and sewage disposal:

	Municipal Water	Communal Water	Private Well	Other Water Supply	Municipal Sewers	Communal Sewers	Private Septic	Other Sewage Disposal
a) Existing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) Proposed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

❖ 7. How is storm drainage provided?

Storm Sewers Ditches Swales Other means (explain below): _____

8. What is the name of the road or street that provides access to the subject property?

Reason for Application

❖ 9. Please indicate the Section of the Planning Act under which this application is being made. Select one:

- Section 45(1) – Relates to a change to a by-law standard (e.g. setbacks, frontage, height, etc.); or
- Section 45(2) – Relates to a change to or expansion of an existing legal non-conforming use

❖ 10. What is the nature and the extent of the relief that is being applied for? *(please specifically indicate on sketch)*

❖ 11. Why is it not possible to comply with the provisions of the by-law? *(please specifically indicate on sketch)*

Existing Subject and Abutting Property Land Uses, Buildings and their Locations

❖ 12. What is the “existing” use of:

The subject property? _____

The abutting properties? _____

❖ 13. Provide the following details for all buildings on or proposed for the subject land:

(please use a separate page if necessary)

	Existing		Proposed	
Type of building(s) or structures	_____	_____	_____	_____
Main building height	_____ m	_____ ft	_____ m	_____ ft
% Lot coverage	_____ m	_____ ft	_____ m	_____ ft
# of Parking spaces	_____	_____	_____	_____
# of Loading spaces	_____	_____	_____	_____
Number of floors	_____	_____	_____	_____
Total floor area	_____ sq. m	_____ sq. ft.	_____ sq. m	_____ sq. ft.
Ground floor area <small>(exclude basement)</small>	_____ sq. m	_____ sq. ft.	_____ sq. m	_____ sq. ft.

❖ 14. What is the location of all buildings existing and proposed for the subject property?

(Specify distances from front, rear and side lot lines)

	Existing		Proposed	
Front Yard	_____ m	_____ ft	_____ m	_____ ft
Rear Yard	_____ m	_____ ft	_____ m	_____ ft
Side Yards	_____ m	_____ ft	_____ m	_____ ft
	_____ m	_____ ft	_____ m	_____ ft

15. Date of acquisition of subject property: _____

Date of construction of all buildings property:

16. How long have the existing uses continued on the subject property? _____

❖ 17. Has the owner previously applied for relief in respect of the subject property?

- Yes
- No

If the answer is yes, please indicate the file number and describe briefly:

Other Related Planning Applications

❖ 18. Has the applicant/owner made application for any of the following on the subject lands?

		File No.	Purpose	Status
Official Plan Amendment	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____	_____
Zoning By-law Amendment	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____	_____
Plan of Subdivision	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____	_____
Consent (Severance)	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____	_____

Authorization for Agent/Solicitor to act for Owner

(If affidavit is signed by an Agent/Solicitor on Owner's behalf, the Owner's written authorization below should be completed)

I (we) _____ of the _____ of _____ County/Region of _____ do hereby authorize _____ to act as my agent in this application.

Signature of Owner(s) Date

❖ Affidavit

I (we) _____ of the _____ of _____ County/Region of _____ solemnly declare that all the statements contained in this application are true, and I, (we), make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the CANADA EVIDENCE ACT.

DECLARED before me at the _____ of _____ in the County/Region of _____ this _____ day of _____, 20____.

Signature of Owner or Authorized Solicitor or Authorized Agent Date

Signature of Commissioner Date

Application fee of \$ _____ received by the municipality:	
_____ Signature of Municipal Employee	_____ Date