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**THE CORPORATION OF THE TOWNSHIP OF PUSLINCH**

**BY-LAW NUMBER 2/12**

Being a by-law to amend By-law Number 61/08 being a by-law to establish user fees and charges for administrative services provided by the Township of Puslinch.

**WHEREAS** pursuant to Section 5(30) of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, the powers of a Council shall be exercised by by-law;

**AND WHEREAS** pursuant to Section 391(1) of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, a municipality may pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board, and for the use of its property including property under its control;

**AND WHEREAS** the Township provides administrative services to the public, various government and outside agencies;

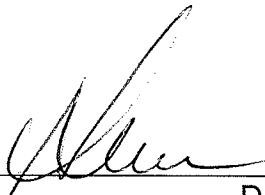
**AND WHEREAS** the Council of the Township is desirous of amending By-law Number 61/08 which establishes user fees and charges to recover costs of certain administrative services provided by the Township;

**NOW THEREFORE** the Council of the Corporation of the Township of Puslinch hereby enacts as follows:

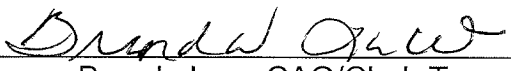
1. **THAT** the user fees and charges as set out in the attached schedules to this By-law, which the schedule is made a part hereof, shall on or after January 1, 2012 be charged by the Township for those services provided by the Township.
2. **THAT** the Council of the Township of Puslinch may by resolution, increase, decrease, replace or delete any fees and charges as it deems necessary.
3. **THAT** by-law 61/08 is hereby amended.
4. **THAT** this by-law shall come into force on January 1, 2012, or on dates where otherwise indicated in this by-law, and shall remain in force until repealed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 7<sup>th</sup> DAY OF DECEMBER, 2011.**

Signed:

  
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Dennis Lever, Mayor

(SEAL)

  
\_\_\_\_\_  
Brenda Law, CAO/Clerk-Treasurer

**Schedule "A" To By-law Number # 2/12**

<b>Type</b>		<b>Fee</b>	<b>Effective Date</b>
Building Permits	(a) for the first \$1,000 of value of construction	\$50	January 1, 2009
	(b) for each additional \$1,000 of value of construction	\$10	January 1, 2009
Community Centre	<b>Friday and Saturday</b>		
	Archie MacRobbie Hall	\$450	January 1, 2012
	Alf Hales Room	\$50	January 1, 2012
	<b>Sunday</b>		
	Archie MacRobbie Hall	\$325	January 1, 2012
	Archie MacRobbie Hall	\$200 (4 hour mtg)	
	Alf Hales Room	\$50	January 1, 2012
	<b>Monday thru Thursday</b>		
	Archie MacRobbie Hall	\$350	January 1, 2012
	Archie MacRobbie Hall	\$200 (4 hour mtg)	January 1, 2012
	Alf Hales Room	\$50	January 1, 2012
	Licenced Events Using Patio	\$50	January 1, 2012
Commercial Rentals Any Day	\$700	January 1, 2012	
Council Minutes & Agendas Only	(per annum payable in advance) * Media and Municipal Consultants Exempt	Pick-up \$80 Mailed \$160	January 1, 2009
Council Minutes, Agendas & Correspondence	(per annum payable in advance) * Media and Municipal Consultants Exempt	Pick-up \$175 Mailed \$290	January 1, 2009
Demolition Permit		\$50	January 1, 2009
Dog Fines		\$75	January 1, 2009
Dog Tags, etc.		\$20 per dog (Maximum of 3 dogs)	January 1, 2009
Entrance Permits		\$200	January 1, 2009
Facsimile	* Community groups/organizations exempt	\$0.10/page (or at CAO's discretion)	January 1, 2009
Fire Department Compliance Letter		\$60	January 1, 2009
Fire Permits		No charge	January 1, 2009
Freedom of Information Requests	(legislated fees)	\$5 per application plus disbursements (photocopying) plus record preparation of \$7.50 per quarter hour	January 1, 2009
Grading Deposits	(Plans of Subdivision)	\$2,000	January 1, 2009
Subsequent Grading Deposits	(Plans of Subdivision) ie. Swimming Pools etc.	\$500	January 1, 2009
Investigator Fees		\$350/day over 3 hours	January 1, 2009
		\$175/half day less than 3 hours plus related expenses	January 1, 2009
Invoice Administration Fee		\$25.00	January 1, 2009
Kennel Licence		100 (up to 5 dogs)	January 1, 2009
Kennel Licence (Commercial)		\$200 (over 5 dogs)	January 1, 2009
Lottery Licence		3% of estimated value of prize(s)	January 1, 2009
Minor Variance Application		\$500	January 1, 2009
NSF Cheque		\$40	January 1, 2009

**Schedule "A" To By-law Number # 2/12**

<b>Type</b>		<b>Fee</b>	<b>Effective Date</b>
Occupancy Permit		\$25	January 1, 2009
Official Plan		\$50 (plus HST)	January 1, 2009
Ownership Verification on Severance Application		\$50	January 1, 2009
Part Lot Control Exemption By-law Exemption		\$500	January 1, 2009
Photocopy	* Community groups/organizations exempt	\$0.25/page (or at CAO's discretion)	January 1, 2009
Plumbing Licence		\$100	January 1, 2009
Recreation Centre	Ice Rental	\$150/hr (plus HST)	January 1, 2011
	Arena Summer Rental (Sports Teams)	\$75.00/hr (plus HST)	January 1, 2011
	Arena Summer Rental (Non-Sporting Events)	\$25/hr (plus HST)	January 1, 2011
	Gymnasium Rental	\$25/hr (plus HST)	January 1, 2011
Septic Compliance Letter		\$60	January 1, 2012
Septic Permits		\$450	January 1, 2009
Signature of Commissioner		No charge	January 1, 2009
Site Alteration Permit Application		\$250 plus \$50/ha of area altered	January 1, 2009
Site Plan Control Application Fee		\$2,000	January 1, 2009
Sports Facilities User Fees		\$10/per resident per registration	January 1, 2011
		\$25/per non-residents per registration	January 1, 2012
Tax Certificate		\$60	January 1, 2009
Zoning By-law #19/85		\$30 (plus HST)	January 1, 2009
Zoning By-law Amendment		\$2,000	January 1, 2009
Zoning/Building Compliance Letter		\$60	January 1, 2009

COMMUNITY CENTRE

- (a) SUNDAY – Main Hall – Full Day - \$325.00  
- Morning (8-12); Afternoon (1-5); Evening (6-10) - \$200.00  
(no kitchen)
- (b) MONDAY-THURSDAY – Main Hall – Full Day - \$350.00  
- Morning;Afternoon;Evening – Same As Sunday
- (c) FRIDAY & SATURDAY - Main Hall – Full Day - \$450.00  
- No Four Hour Rate for Friday & Saturday
- (d) ALF HALES ROOM – Morning (8-12); Afternoon (1-5); Evening (6-10) - \$50.00
- (e) ALL LICENSED EVENTS USING PATIO  
Patio Fencing - \$50.00
- (f) COMMERCIAL RENTALS – ANY DAY  
Main Hall - \$700.00  
(50% of one days rental will be a non-refundable deposit)

*Effective January 1<sup>st</sup>, 2012, the following shall apply:*

- ❖ The per pound charge for the bar will be \$1.25 per lb.
- ❖ HST must be charged on all rentals.
- ❖ A fee of \$100.00 will be charged to use the kitchen facilities (dishes, silverware, cooking utensils, dishwasher) if you are not renting the Main Hall (minimum 4 hour booking; \$25.00/hr for time after 4 hours). No charge for the coffee maker.
- ❖ A damage deposit of \$300.00 is required for all licensed events, Friday & Saturday bookings or full day bookings of the Community Centre. Deposit is refundable after the function if there is no damage.
- ❖ A fee of \$30.00/week for two lines and \$60.00/week for four lines will charged for the sign (minimum charge of \$30.00).

**RENTAL FEE STRUCTURE**

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Revised 10/11

**HORSE Paddock** - Rental Fees are subject to HST.

\$200.00 per day (clean up required) + \$300.00 damage deposit - Rental restricted to horse paddock and tractor pull area only. Rentals restricted to June 15 - September 15.

**Ball Parks** - Rental Fees are subject to HST.

**ABERFOYLE/OLD MORRISTON**

\$135.00 for a 3-hour booking (does not include use of the lights); \$65.00 charge for use of the lights.

**MORRISTON MEADOWS**

\$135.00 for a 3-hour booking

All of the above fees are subject to HST. This fee is to be paid in advance, non-refundable. Week-end tournament booking price can be negotiable. Contracts must be signed. Evening booking will include one dragging and lining; full-day booking will include two draggings and linings. If more are requested, the renter will pay an extra \$15.00 per time. *PUSLINCH MINOR BALL SCHEDULE TO BE SET FIRST. BOOKINGS AVAILABLE AFTER MAY 1<sup>st</sup> OF EACH YEAR.*

**PICNIC SHELTER** - \$75.00 + HST, if picnic shelter is requested to be reserved.

**COMMUNITY GARDEN** - \$75.00 + HST, if the garden is requested to be reserved.